Setting Up Gradebook for Semester Classes

Log into **PowerTeacher Pro**

- 1. Click Settings
- 2. Click Traditional Grade Calculations

D	PowerSchool	► P3(MA-FB) Indep Study - s1 +
A ⁺ Grading	Setup	nont1 v
北	Class Descriptions	
Students	Display Settings	
Pro 2	Traditional Grade Calculations	-
Reports	Functions	Score: /30 D
	Recalculate Final Grades	DORE 14/2016)
Apps		

- 3. For semester classes your weights should be set up as:
 - a. F1 (term weighting)
 - i. Q3=40
 - ii. Q4=40
 - iii. E2=20

**Unless you are not giving an exam - then it would be Q3=50% and Q4=50%

Formula	Drop Low Scores				
Calculate (Overall Class Grade				
Term Weig	hting				
Exact Va	lue Earned	~			
Uses the s reporting to	tudent's calculated pe erm. Example: 95.3%	rcent (Alpha Scales) or numeric value or 3+.	e (Numeric	Scales) from	n the
TYPE		ATTRIBUTE	WEIGHT	PERCENT	0
Term Weig	phting	Q3 🗸	4	40%	-
Term Weig	phting	Q4	4	40%	-
Term Weig	phting	E2 🗸	2	20%	-

- **b.** To add a term, just click the + button beside "percent"
- c. To delete a term, click the button to the right of the corresponding term

4. For each 9 weeks your grade book should be set up as:

a. Q3 (Category Weighting)

- i. You may choose your own configuration based on your classroom needs.
- ii. The District does recommend that for easy synching with Schoology you limit yourself to the 4 built in Categories:
 - 1. Classwork, Quiz, Test and Project. (i.e. Do not create your own category names)
 - a. Whatever categories and weights you set in
 PowerSchool they need to match exactly what you have
 in Schoology (if you plan to sync your grades)
 - b. See below for example
 - i. To add a category, just click the + button beside "percent"
 - ii. **To delete a category**, click the button to the right of the corresponding category

×

Q3 Reporting Term for 4(A,C) American History I

Formula	Drop Low Scores				
Calculate C	Overall Class Grade				
TYPE		ATTRIBUTE	WEIGHT	PERCENT	Đ
Category	Weighti 🔽	Classwork	10	10%	-
Category	Weighti 🔽	Quiz	40	40%	-
Category	Weighti 🔽	Test 🗸	50	50%	-

iii. Use total points, and have every assignment weighted an equal amount

- 1. If you plan to sync from Schoology to PowerSchool, do not use Total Points, because your grades will NOT SYNC!
 - a. Instead choose one category, weight everything 100% in that one category
 - b. Map everything from Schoology to Powerschool to that one category

b. Q4 (category weighting)

- i. Same as above for Q3
- ii. Make sure that the categories and weights match between quarters

Q4 Reporting Term for	4(A,C) American History			>
Formula Drop Low Scores				
Calculate Overall Class Grade				
TYPE	ATTRIBUTE	WEIGHT	PERCENT	Đ
Category Weighti 🗸	Quiz	40	40%	-
Category Weighti	Classwork	10	10%	-
Category Weighti	Test 🗸	50	50%	-
i. Weight set ii. This can al 1. Tes 2. We	t to 1 (or 100, same thing) so be Category Weighting t ight 1 (or 100)			
E2 Reporting Term for	4(A,C) American History			
Formula Drop Low Scores				
Calculate Overall Class Grade				
TYPE	ATTRIBUTE	WEIGHT	PERCENT	0
Total Points	Total Points	1	100%	-

Option: Copy Settings to Other Classes?

You CAN copy these settings to your other classes that will have EXACTLY the same settings.

- On the Traditional Grade Calculations page, select the gear and choose Copy Traditional Grade Calculations.
- Select the class that IS SETUP CORRECTLY.
- You can then select target classes from a list off your classes.
- As a precaution, always spot check to verify that the other classes are set-up correctly!

Setting Up Gradebook for Year Long Classes

Log into PowerTeacher Pro

1. Click Settings

I D	PowerSchool	► P3(MA-FB) Indep Study - S1 +
A ⁺ Grading	Setup	nont1 ×
北	Class Descriptions	
Students	Display Settings	
Pro 2	Traditional Grade Calculations	
Reports	Functions	Score: /30 D
	Recalculate Final Grades	10RE 14/2016)
Apps		

2. Click Traditional Grade Calculations

For year-long classes your weights should be set up as:

- 3. F1 (term weighting)
 - a. Q1=20
 - b. Q2=20
 - c. Q3=20
 - d. Q4=20
 - e. E2=20

**Unless you are not giving an exam - then the weights would all be 25%

F1 Rep	orting Term for	1(A-B) English I			×
Formula	Drop Low Scores				
Calculate C	Overall Class Grade				
Term Weigh	nting				
Exact Va	lue Earned	✓			
Uses the st reporting te	tudent's calculated pe erm. Example: 95.3%	rcent (Alpha Scales) or numeric valu or 3+.	ue (Numeric	Scales) from	the
TYPE		ATTRIBUTE	WEIGHT	PERCENT	O
Term Weig	hting 🔽	Q1 🗸	20	20%	-
Term Weig	hting	Q2	20	20%	-
Term Weig	hting 🔽	Q3 🗸	20	20%	-
Term Weig	hting	Q4	20	20%	-
Term Weig	hting	E2	20	20%	-

- 4. For each semester your grade book should be set up as:
 - a. S1 (term weighting)
 - b. Q1=50
 - c. Q2=50

S1 Re	porting Term fo	r 1(A-B) English I				
Formula	Drop Low Scores					
Calculate	Overall Class Grade					
Term We	ighting					
Exact V	/alue Earned	Y				
Uses the reporting	student's calculated p term. Example: 95.3%	percent (Alpha Scales) or nu 6 or 3+.	meric value (Nun	neric Scal	es) from the	
IYPE		ATTRIBUTE	WE	GHT PEF	RCENT	D
Term We	ighting	Q1	∨ 50	5	0%	-
Term We	eighting	Q2	✓ 50	5	0%	
2 Ben	5. S2-same as a a. Q2=50 b. Q4=50	bove for S1 0 0 : 1(A-B) World His	tony Honor	<i>'</i> 9		
52 Repo	5. S2-same as a a. Q2=50 b. Q4=50 orting Term for Drop Low Scores	bove for S1 0 0 · 1(A-B) World His [.]	tory Honor	rs		
52 Repo ormula	5. S2-same as a a. Q2=50 b. Q4=50 orting Term for Drop Low Scores verall Class Grade	bove for S1 0 0 • 1(A-B) World His	tory Honor	ſS		
5 2 Repo prmula alculate O prm Weigh	5. S2-same as a a. Q2=50 b. Q4=50 orting Term for Drop Low Scores verall Class Grade ting	bove for S1 0 0 1(A-B) World His	tory Honor	'S		
52 Repo ormula alculate O erm Weigh Exact Valu	5. S2-same as a a. Q2=50 b. Q4=50 Drop Low Scores Verall Class Grade ting Je Earned	bove for S1 0 0 • 1(A-B) World His •	tory Honor	rs		
S2 Repo ormula alculate O erm Weigh Exact Valu ses the stu porting ter	5. S2-same as a a. Q2=50 b. Q4=50 Drop Low Scores Verall Class Grade ting ue Earned udent's calculated por m. Example: 95.3%	bove for S1 0 0 1(A-B) World His ercent (Alpha Scales) or r o r 3+.	tory Honor	'S Numeric	Scales) fro	rm 1
52 Reportion 52 Report 52 Reportion 52 Report 52 Report 52 Reportion 52 Report 52 Reportion 52 Report 52 Reportion 53 Report 54 Report 54 Report 54 Report 55 Report 54 Report 55 Repo	5. S2-same as a a. Q2=50 b. Q4=50 Drop Low Scores Verall Class Grade ting Je Earned Jdent's calculated por m. Example: 95.3%	bove for S1 0 0 • 1(A-B) World His • • • • • • • • • • • • • • • • • • •	tory Honor	'S Numeric WEIGHT	Scales) fro	
52 Report ormula alculate O erm Weigh Exact Value ses the stup porting term E erm Weigh	5. S2-same as a a. Q2=50 b. Q4=50 Drop Low Scores verall Class Grade ting ue Earned udent's calculated por m. Example: 95.3%	bove for S1 0 0 1(A-B) World His c ercent (Alpha Scales) or r or 3+. ATTRIBUTE Q3	tory Honor	S Numeric WEIGHT 50	Scales) fro PERCENT 50%	

6. For each 9 weeks your grade book should be set up as:

a. Q1 (Category Weighting)

- i. You may choose your own configuration based on your classroom needs.
- ii. The District does recommend that for easy synching with Schoology you **limit yourself to the 4 built in Categories**:

- 1. Classwork, Quiz, Test and Project. (i.e. Do not create your own category names)
 - a. Whatever categories and weights you set in PowerSchool they need to match exactly what you have in Schoology (if you plan to sync your grades)
 - b. See below for example
 - i. **To add a category,** just click the + button beside "percent"
 - ii. **To delete a category**, click the button to the right of the corresponding category

Q1 Reporting Term for 1(A-B) English I					×
Formula	Drop Low Scores				
Calculate (Overall Class Grade				
TYPE		ATTRIBUTE	WEIGHT	PERCENT	Đ
Category	Weighti 🔽	Classwork	20	20%	-
Category	Weighti 🔽	Quiz	35	35%	-
Category	Weighti 🔽	Test	45	45%	-

- i. Use **total points**, and have every assignment weighted an equal amount
 - 1. If you plan to sync from PowerSchool to Schoology, do not use Total Points, because your grades will NOT SYNC!
 - a. Instead choose one category, weight everything 100% in that one category
 - b. Map everything from Schoology to Powerschool to that one category

4. Q2-Q4(category weighting)

- i. Same as above for Q1-
- ii. Make sure that the categories and weights match between quarters

Q4 Reporting Term for 1(A-B) English I					×
Formula	Drop Low Scores				
Calculate C	Overall Class Grade				
TYPE		ATTRIBUTE	WEIGHT	PERCENT	0
Category \	Weighti 🔽	Classwork	20	20%	-
Category \	Weighti 🔽	Quiz	35	35%	-
Category \	Weighti 🔽	Test	45	45%	-

5. E2 (total points)

- ii. Weight set to 1 (or 100, same thing)
- iii. This can also be Category Weighting
 - 1. Test
 - 2. Weight 1 (or 100)

E2 Reporting Term for 4(A,C) American History I								
Formula	Drop Low Scores							
Calculate (Calculate Overall Class Grade							
TYPE		ATTRIBUTE	WEIGHT	PERCENT	Đ			
Total Poin	ts 🔽	Total Points	1	100%	-			

Option: Copy Settings to Other Classes?

You CAN copy these settings to your other classes that will have EXACTLY the same settings.

- On the Traditional Grade Calculations page, select the gear and choose Copy Traditional Grade Calculations.
- Select the class that IS SETUP CORRECTLY.
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